

Springfield Oaks Home Owners Association
Board Meeting
Tuesday, June 22, 2010
Saratoga Elementary
8111 Northumberland Road
Springfield, VA
7 p.m.

Present:

Nick Firth, President
Ron Manning, Vice President
Vivian Drake, Secretary
Shannon Cook, Sequoia Management

Absent:

Megan Fila, Director
Ken McCreless, Director
Jan Fenton, Sequoia Management
Pennie Ziepol, Treasurer

Residents:

Floyd Handy
Carlos Almodovar
Sam Rogers
Carol Duvol
Lela Vandecar

Call to order:

Nick confirmed there was a quorum and called the meeting to order at 7:15 p.m.

Approval of Minutes:

Motion made by Nick to approve the May 25, 2010, meeting minutes. Ron seconded the motion and the minutes were approved unanimously.

Owners Forum:

Carlos Almodovar stated that he is not receiving email notifications of association meetings. He also said he did not get notice for the sand removal and the community yard sale. Carlos said it has been 12 months since he put his request in writing and he will submit a new request. Shannon stated that he had been given notice in writing at the beginning of the year that the meetings were held on the 4th Tuesday of every month and that was sufficient. Nick also stated that Carlos check his junk mail box and also make sure that he had not added the Board or Management to his blocked senders list. Vivian told Carlos that notice of the sand removal and community yard sale was

sent out to residents via direct mail. Carlos also reported that a sign is down at Laurel Oak and Rolling Road. Shannon said that is already being taken care of. Carlos asked about the entrance plantings being sprayed. Nick clarified that the entrance plantings were being watered because it has been extremely hot. Carlos asked if we were paying for that. Nick said yes. Carlos also asked if there is fertilization/weed control in our landscaping contract and that we use to have it once a year where they would be flags out indicating areas that were treated because dogs could get sick. Nick said he will check on this

Sam Rogers said that a resident suggested to him that we make our website more interactive and get the residents involved by enhancing it with a website forum, electronic bulletin board, classified section for residents to sell things, list independent contractors and blog. He provided the Board with positive feedback on the Board being out during the snow we had in the winter.

Lela Vandecar stated she had not signed up for the broadcasts and will do that. Vivian stated that this information is offered in all written communications to the residents.

Nick stated a resident wrote about participating in AAA's recycling bank and he said we addressed this last year. The cost to residents would be greater than the involvement needed to make it worthwhile.

Vivian indicated she called the Springfield police station to report a solicitor and the police came and talked to the solicitor.

Action Items:

The Board reviewed 4 action items.

1. Nick stated that he met with LCS to look at Southern Oak entrance to design an entrance sign and they took pictures of the other entrance signs. He should be submitting a design very soon.
2. The Board has an additional proposal for tot lot equipment for consideration.
3. Sequoia has completed Architectural inspections on June 17.
4. During Architectural inspections, Sequoia is noting school bus stops, hydrants and storm drains for marking during winter months.

Management Report:

The Board was provided with a copy of the monthly bill from Chadwick, Washington, Moriarty, Elmore & Bunn, P.C.

Nick indicated that a resident said there was not a sign for sand removal at Laurel Oak entrance. Nick said that there was a delay in getting the streets cleaned due to rain and that we will do better next year.

Nick stated that Newington Forest does not accept outside members to their pool. Usually we are invited by Saratoga and we will contact them earlier next year to get this information.

Because two Board members are absent, the proposal from DoodyCalls is being tabled.

Motion made by Nick to approve \$14,335 for All Recreation of Virginia, Inc. minus the previous approved amount at the last meeting and the credit back. Ron seconded the motion. Approved unanimously.

Treasurers Report:

Nick indicated that Pennie could not attend the Board meeting.

Shannon explained that the copies of four checks, for the record, were put in Springfield Oaks account by the bank but were for other associations. Sequoia's accounting staff identified the errors and credited the money back to the correct associations. This issue happens periodically as owners write the checks to Sequoia Management instead of their HOA.

Shannon stated that there is a \$3,727 Federal tax refund and a \$954 State tax refund.

Motion made by Nick for the Board to go into Executive Session to discuss delinquencies and sensitive correspondence. Ron seconded the motion. Approved unanimously.

Motion made by Nick for the Board to go back into Regular Session. Ron seconded the motion. Approved unanimously.

Motion made by Nick to amend the earlier motion for \$14,335 to the corrected amount of \$17,315 as a down payment to All Recreation of Virginia, Inc. for equipment for the tot lot near Southern Oaks. Ron seconded the motion. Approved unanimously.

Motion made by Nick to adjourn the Regular Session. Ron seconded the motion. Approved unanimously.

The Board adjourned at 8:03 p.m.

Approved by the Board on July 27, 2010.